



## **ASSISTANT MANAGER, INSURANCE PRODUCT DELIVERY**

---

We're Investors Group - a Canadian leader in providing personal financial planning services, and dedicated to building lasting client relationships. This is your opportunity to build a career with a leading organization where you can learn, grow and thrive both professionally and personally.

**Our vision is to be the best financial services company serving the long term needs of individual Canadians.**

### **At Investors Group:**

- We relate to our diverse clients through **Comprehensive Planning**.
- In all of our endeavours we are **Diligent In Our Efforts**.
- We respect each other and the communities we serve by being **People Who Care**.

If you share our vision and values, we'd like to hear from you.

We are currently looking for an **Assistant Manager, Insurance Product Delivery** to join I.G. Insurance Services Inc. **in our Winnipeg location**. I.G. Insurance Services Inc. distributes group, life and living benefit insurance products from four insurance carriers through Investors Group Consultants. It is responsible for all aspects of the insurance distribution business and all necessary processes to promote and facilitate the sale of new insurance contracts as well as the maintenance of in force insurance contracts.

The Assistant Manager, Insurance Product Delivery reports to the Manager Insurance Product Delivery. The purpose of this role is to ensure that consultants and insurance managers have current and complete information and tools to maximize sales of insurance products

### **Responsibilities include:**

- Developing and delivering training for consultants and insurance managers on insurance products and processes
- Development of programs to support consultants in insurance sales
- Monitoring and evaluating products and services delivered by suppliers
- Supporting the creation of the product plan including researching new and competitive products and processes
- Managing the delivery, development, utilization and maintenance of insurance related sales support materials and software
- Managing delivery of communication for insurance products and processes
- Tracking evaluating escalating and resolving product and service issues and exception requests

### **Qualifications:**

- Minimum 3 years of financial services business experience, preferably in the individual insurance industry with knowledge of insurance business processes and the use of Insurance Illustration Software
  - Post secondary undergraduate degree in a relevant business discipline - i.e. Business Administration, B. Commerce
  - Completion of Life License Qualification Program (LLQP)
  - Excellent communication and presentation skills
  - Demonstrated proficiency in Microsoft Word, Excel and PowerPoint
  - Demonstrated project management skills
  - Ability to manage multiple priorities with changing deadlines
  - Certified Financial Planner, Chartered Life Underwriter or other insurance related designation
-

To apply for this position, send a cover letter and resume, indicating the position title, to: [resumes@investorsgroup.com](mailto:resumes@investorsgroup.com). Deadline for applications is February 3, 2012.

*We thank all applicants, however, only those under consideration will be contacted.*